



NPESC's Business Advisory Council Annual Meeting Minutes

NOECA, 219 Howard Dr. Sandusky, OH 44870
Wednesday, September 30, 2020
9:30 AM

- I. Call to Order and Roll Call of Members
 - a. Present: Carole Kuns, Jim Rinaldo, Paul Lockwood, Daryl Deering, Doug Crooks, Sarah Ross, Andrea Smith, Beth Hannam
 - b. Absent: Marianne Cheetham, Carol Knapp, and Heather Horowitz
- II. Introduction of Visitors: Kelleigh Beatty, Firelands Forward Coordinator
- III. *Correspondence, Announcements and Information:*
 - a. Recognizing the complexities presented to schools at this time, **Business Advisory Council plan submission deadlines are being extended to Dec.15.** Ohio law requires all school districts and Educational Service Centers to submit Business Advisory Council plans to the Ohio Department of Education. Plans should be submitted through OH|ID's Data Submission Forms application. Find [detailed submission instructions here](#).
Districts that have entered agreements to have an ESC's business advisory council represent the business of the district **do not** need to upload separate plans, **but the Department asks those districts to answer questions in the Data Submissions Forms application identifying their supporting ESCs.**
- IV. Motion to accept the council membership as presented or with the following corrections/additions for a one year term beginning September 30, 2020 and ending at the annual meeting held in September 2021 or with the following corrections/additions:
Remove Abbey Bemis and replace with Kelleigh Beatty, Fireland Forward Coordinator

Council Members:

- Carole Kuns, NPESC Board President
- Paul Lockwood, NPESC Board Vice-President
- Marianne Cheetham, NPESC Board Member
- Daryl Deering, NPESC Board Member & Schlessman Seed Co. Representative
- Jim Rinaldo, NPESC Board Member
- Douglas Crooks, NPESC Superintendent
- Andrea Smith, NPESC Assistant Superintendent
- ~~Abbey Bemis, Erie County Economic Development Corporation~~
- Sarah Ross, Erie County Economic Development Corporation
- Carol Knapp, Huron County Development Council
- Heather Horowitz, Norwalk City Economic Development Corporation
- Chris Singerling, Ottawa County Improvement Corporation

- Beth Hannam, Sandusky County Economic Development Corporation
- Add: Kelleigh Beatty, Fireland Forward Coordinator

Motion: D. Deering Second: C. Kuns
 All in favor: 8 Opposed: 0

VI. Motion to accept Nominations for President (can nominate self or others):

Motion: Paul Lockwood Second: Beth Hannam
 All in favor: 8 Opposed: 0
 Doug Crooks Nominated by Paul Lockwood
 Election Results: Doug Crooks, President

VII. Motion to accept Nominations for Vice- President (can nominate self or others):

Motion: Paul Lockwood Second: Beth Hannam
 All in favor: 8 Opposed: 0
 Jim Rinaldo Nominated by Paul Lockwood
 Election Results: Jim Rinaldo, Vice President

VIII. Motion to accept Nominations for Secretary (can nominate self or others):

Motion: Paul Lockwood Second: Beth Hannam
 All in favor: 8 Opposed: 0
 Andrea Smith Nominated by Paul Lockwood
 Election Results: Andrea Smith, Secretary

IX. Motion to accept the slate of officers as presented for a one year term beginning September 30, 2020 and ending at the annual meeting held in September 2021.

President: Doug Crooks
 Vice President: Jim Rinaldo
 Secretary: Andrea Smith
 Motion: Paul Lockwood Second: Beth Hannam
 All in favor: 8 Opposed: 0

X. Committee Reports:

- a. Erie County - Presented by Sarah Ross:
 - i. Meetings held in April and May via Zoom
 - ii. Teacher Business Bootcamp originally scheduled for June 2020 was pushed back until August 2020 and ultimately cancelled due to COVID-19. The BAC received two grants for this project from Wightman Weiber and the Erie County Community Foundation. Those grant dollars were returned. New grant requests will be written for a future Bootcamp.
 - iii. An "Explore Your Future: Erie County" Virtual Career Exploration Program was created. Three companies participated and videos and student worksheets were created for N2Y, Cedar Point and Bettcher Industries. These resources were shared with school district

personnel for use with students to give them a glimpse of the opportunities that are available. This program will be expanding in the coming months.

- iv. The Erie County committee will be returning to socially distanced face-to-face meetings this fall. The main goal is to keep connections going until momentum and projects can return to a more normal state.
- b. Huron County - Presented by Andrea Smith:
 - i. The Teacher Business Bootcamp was scheduled for August 2020. It had to be cancelled due to COVID-19.
 - ii. The Huron Co BAC will be reconvening soon to reset and restart due to school & event closures caused by COVID-19.
- c. Ottawa County - Presented by Andrea Smith:
 - i. OCIC has several new staff members:
 - 1. Director: Chris Singerling and BWD Manager Carolyn Rodenhauser
 - 2. C.E.O Internship Program will be facilitated by Carolyn Rodenhauser and will hopefully restart during the second semester.
 - 3. Teacher Manufacturing BootCamp was scheduled for June 2020. It had to be cancelled due to COVID-19. A grant awarded by the Ottawa County Community Foundation had to be returned.
 - 4. The Skilled Trades Academy had a successful first and year and has launched year 2. There are currently approximately 11 students involved.
 - 5. An STA 2020-2021 Open House program has been organized. More information will be coming.
 - 6. The Ottawa County Annual Career Showcase has been CANCELED for October 2nd. Save the Date for October 1st 2021 for this event to return.
- d. Sandusky County - Presented by Beth Hannam:
 - i. Two meetings were held via Zoom in May and August during the quarantine. The next meeting is scheduled for November 3, 2020.
 - ii. The Graduating Senior Job Fair and Bus Tours scheduled for spring 2020 had to be cancelled as well as the Teacher Manufacturing BootCamp. The United Way has already committed funding for a BootCamp for June 2021.
 - iii. This year the Manufacturing Showcase is being redesigned due to COVID-19. Seven manufacturing companies have been secured to create a video highlighting the important skill sets students need as well as a short virtual tour of the company. Videos will be completed by December 2020 and released to schools in January 2021 for integration into course curriculum for the spring of 2021.
 - iv. The countywide implementation of the YouScience Assessment has been tabled. Discussion will take place in November if this assessment can still be given in each district for the 2020-21 school year.

XI. Old Business

- a. BAC Joint Annual Statement 2019-20 was uploaded and published to website March 2020 as required by law.

XII. New Business

- a. NPESC BAC Annual Plan 2020-21

- i. Motion to approve BAC Annual Plan 2020-21 & By-Laws as presented or with the following corrections/additions:
Make changes to membership list: Remove Abbey Bemis and add Kelleigh Beatty, Firelands Forward Coordinator
Motion: Jim Rinaldo Second: Paul Lockwood
All in favor: 8 Opposed: 0

b. Oct. 23, 2020 - Keynote Event: *Unleashing Passion, Purpose & Performance in Younger Generations* and follow up book study

c. The Benton-Carroll-Salem Local School District has requested to join NPESC's Business Advisory Council.

- i. Motion to approve accepting the Benton-Carroll-Salem Local School District as a member of the NPESC's BAC.
Motion: Paul Lockwood Second: Daryl Deering
All in favor: 8 Opposed: 0

d. Our new consultant from ODE is Michelle Washington. She has requested to attend future BAC meetings of NPESC and our county committee groups. She has registered for our Oct. 23 keynote event. ODE will be releasing information about a BAC Awards program in the coming weeks. Andrea will share the information with our membership and pursue if we meet the criteria.

XIII. Motion to adjourn the meeting

- e. Motion made by: Carole Kuns
- f. Seconded by: Paul Lockwood
- g. All in favor: 8 Opposed: 0

XIV. Next Meeting: December 16, 2020 at 9:30 AM - Location: NOECA (219 Howard Drive, Sandusky)